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Faculty Senate

April 4, 2005, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of Minutes for March 7, 2005**
<http://www.wright.edu/admin/senate/senmin/documents/Mar05SenMin.pdf>
3. **Report of the University President or Chief Academic Officer**
4. **Report of the Senate Executive Committee**
5. **Written Committee Reports and Attendance** (Attachment A)
 - A. Faculty Budget Priority Committee: Drew Pringle
 - B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Shelley Jagow
 - E. Information Technology Committee: Maggie Veres
 - F. Student Affairs Committee: Rick Wantz
 - G. Student Petitions Committee: KT Mechlin
6. **Councils**
 - A. Athletics Council – David Reynolds
Materials will be distributed at the meeting.
7. **Old Business**
 - A. Ohio Senate Bill 24 Resolution – Drew Pringle (Attachment B)
 - B. COLA Program Change: B.A. International Studies
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baintnal.pdf>
 - C. COLA Program Change: B.A. English: Emphasis in Professional Writing
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baengpro.pdf>
 - D. COSM Program Change: B.S. in Mathematics – Pure Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthpur.pdf>
 - E. COSM Program Change: B.S. in Mathematics – Computing Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthcom.pdf>
 - F. COSM Program Change: B.S. in Mathematics – Applied Math Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthapp.pdf>
 - G. COSM Program Change: B.S. in Mathematics – Statistics Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthsta.pdf>
 - H. COSM Program Change: B.A. in Mathematics

- I. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bamth.pdf>
COSM Program Change: Dual Degree in Mathematics (B.S.)
- J. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbsmth.pdf>
COSM Program Change: Dual Degree in Mathematics (B.A.)
- K. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbamth.pdf>
COSM Program Change: Minor in Mathematics
- L. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/minormth.pdf>
COSM Program Change: B.S. Life Science
- M. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifesc.pdf>
COSM Program Change: B.S. Life Science/Chemistry
- N. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifech.pdf>
COSM Program Change: B.A. Life Science
- O. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/balifesc.pdf>
COLA New Program: Minor in Comparative Literature
- P. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/complit.pdf>
COLA New Program: Certificate in Technical and Professional Writing
- Q. <http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/tpwrite.pdf>
COLA Program Termination: Certificate in Professional Writing
- R. COLA Program Termination: Certificate in Technical Writing
- S. New Academic Policy: Procedures and Guidelines for Deactivation, Reactivation, and Termination of Programs
<http://www.wright.edu/%7Etom.sav/ucapc/newguide/terminate.pdf>

8. New Business

- A. Faculty Constitution* – Drew Pringle
<http://www.wright.edu/admin/senate/senage/documents/NewFacConst4-4-05.pdf>
*A hard copy of both the current and proposed Faculty Constitutions will be provided at the meeting. The current Constitution is available online at:
<http://www.wright.edu/academics/fhandbook/constitution.html>
- B. Faculty Rights and Responsibilities Policy – Carole Endres (Attachment C)
- C. CEHS Program Change: Early Childhood Education Licensure Program – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/earlych.pdf>
- D. COLA Program Change: B.A. Acting: Musical Theatre – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/thactmus.pdf>

Items E. through N. are COSM Program Changes

- E. B.S. in Physics – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phybs.pdf>
- F. B.S. Dual Major in Physics and Math – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phymthbs.pdf>
- G. B.S. in Physics: Geology Option – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phygeobs.pdf>
- H. B.S. in Physics: Computing Option – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phycombs.pdf>
- I. B.S. in Physics: Biology Option – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phybiobs.pdf>
- J. B.A. in Physics – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phyba.pdf>

- K. B.A. in Physics: Physics Licensure Program - Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phylicba.pdf>
- L. B.A. in Physics: Physical Sciences Licensure Program - Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/physciba.pdf>
- M. B.A. in Physics: Life Sciences/Physics Licensure Program – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phylfba.pdf>
- N. B.A. in Physics: Earth Sciences/Physics Licensure Program – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phyerhba.pdf>

9. **Adjournment**

- A. Nominations for Faculty President-Elect (2006-07) are currently being accepted through Friday, April 15, 2005. Qualifications for the office of Faculty President are stated in the Faculty Constitution located at:
<http://www.wright.edu/academics/fhandbook/constitution.html>

The following is applicable via Provost Memorandum No. 82-3, May 1, 1982.

“The President of the Faculty shall have a two course, or two-third, reduction in his or her full-time teaching load during the Fall, Winter, and Spring Quarters of his or her term of office. The President Elect of the Faculty shall have a one course, or one-third, reduction in his or her full-time teaching load for the Spring Quarter of his or her term of office.”
- B. Any curriculum or academic policy proposals that require approval this academic year, must be submitted to the UCAPC by March 31 at 12:00 noon. Pending approval by the UCAPC, the Faculty Senate will consider it as New Business at its May 2 meeting and act on it as Old Business at its June 6 meeting.
- C. Next Faculty Senate: May 2, 2005, 2:45 p.m., E156 Student Union

ATTACHMENT A

Committee Reports to Faculty Senate April 4, 2005

Faculty Budget Priority Committee - Drew Pringle

No report.

Non-Bargaining Unit Faculty Affairs Committee - Carole Endres

No report.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC report to the Faculty Senate Meeting of April 4 is available as follows:

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/7fsrep.htm>

Buildings & Grounds Committee - Shelley Jagow

No report.

Information Technology Committee - Maggie Veres

No report.

Student Affairs Committee - Rick Wantz

No report.

Student Petitions Committee - KT Mechlin

No report.

ATTACHMENT B

RESOLUTION IN OPPOSITION TO SENATE BILL 24

WHEREAS, Senate Bill 24, referred to as an "academic bill of rights", has been introduced into the 126th session of the Ohio General Assembly; and Wright State University is committed through its mission statement to serve as a catalyst for educational excellence to meet the need for an educated citizenry dedicated to lifelong learning and service; and

WHEREAS, Senate Bill 24, if adopted into law, imposes unnecessary constraints and restrictions on scholarship, service, and teaching by college and university faculty; and

WHEREAS, Senate Bill 24 contains language so ambiguous as to invite frivolous and unwarranted challenges to practically every aspect of university life; and

WHEREAS, Senate Bill 24 imposes a disturbing redefinition of academic freedom; and

WHEREAS, Senate Bill 24 is superfluous as student rights expressed in its language are already protected by the *Student Handbook*, *Code of Student Conduct*, by other university policies, and by the Ohio and United States Constitutions; and

WHEREAS, Wright State University adopted a diversity statement in 1991 wherein the university is "committed to achieving an intellectual, cultural, and social environment on campus in which all are free to make their contribution," an environment "in which every student may think, and learn, and grow without prejudice, without intimidation, and without discrimination;" and

WHEREAS, Senate Bill 24 is a redundant unnecessary piece of legislation that actually is a bill of restrictions, none of which is in furtherance of the aims of higher education in this or any other college or university;

NOW, THEREFORE, BE IT RESOLVED, that the University Faculty Senate of Wright State University adamantly and vigorously opposes Senate Bill 24, both in spirit and in substance

1
2
3 **ATTACHMENT C**
4

5 **Faculty Rights and Responsibilities**
6

7 **Approved by the Faculty _____ and the Provost _____.**
8

9 Applies to all full-time faculty who do not have administrative appointment and who are
10 not represented by collective bargaining. This policy excludes the faculty from the SOPP
11 and the SOM.
12

13 **Section A Textbooks**
14

15 When possible, faculty have the right to select textbooks and other teaching materials
16 (e.g. software, course notes, etc) for the courses they are scheduled to teach.
17

18 **Section B Grades**
19

20 Faculty retain the authority to make the final determination of the grade to be awarded to
21 each student in his or her class. If a faculty member cannot be contacted, there is a
22 conflict of interest, or extraordinary circumstances serve to make the grade inappropriate,
23 the Chair, Dean or a provost may change a grade awarded by a faculty member.
24

25 A grade may also be changed in accordance with specific academic policies set by the
26 Faculty Senate.
27

28 Faculty members shall explain a grade during regular office hours or at a mutually agreed
29 upon time, if a student requests such an explanation.
30

31 Prior to the end of the seventh week of each quarter, faculty will schedule examinations,
32 papers or other components in a manner that will give students adequate feedback to
33 make informed judgments about their progress. In those graduate and advanced
34 undergraduate courses wherein it is not feasible to comply with this requirement, faculty
35 members will include a statement to that effect in the course syllabus.
36

37 Faculty shall turn in course grades to their departments in time to meet the registrar's
38 published deadlines.
39

40 **Section C. Course Syllabi**
41

42 Faculty members shall provide a course syllabus for students in each course taught. The
43 syllabus shall include at least a clear explanation of the course requirements, policies on
44 grading and expectations for class attendance. The syllabus shall be distributed to
45 students and to the Department Chair/Dean at the beginning of the course.
46
47

Section D. Faculty Availability

Faculty members have an obligation to meet their scheduled classes throughout the scheduled time, unless an alternative learning experience has been assigned in the syllabus as part of the course requirement. Faculty members who will be absent from class because of religious observance shall inform the students and Department Chair/Dean in advance. Faculty members who will be absent from class because of attendance at a professional meeting shall request written permission from the Chair/Dean.

When forced by illness or unforeseen emergency to cancel class, the faculty member shall inform the Department Chair/Dean of such cancellation. If possible, the faculty member will inform the Department Chair/Dean and the students of the cancellation in a reasonable period of time before the class is scheduled to meet.

Section E. Office Hours

Faculty members shall be available to meet the reasonable needs of the faculty member's students and advisees through posted office hours, e-mail, voice mail and other types of electronic communication and face-to-face meetings.

Section F. Classroom Atmosphere

In order to maintain an appropriate learning environment, faculty members have the right to remove a disruptive student from their classes.

Section G. The Internet

Faculty members will have access to the internet including basic software for email communication at no cost to the individual faculty member.

The University will not monitor any outgoing internet or email activity of individual faculty members on that faculty member's office computer(s) without reasonable suspicion of unlawful or criminal activity. A faculty member who commits a criminal act through the use of internet access provided by the University shall be liable for all damages and costs incurred.

Section H. Institutional Environment

Within limits of available space and resources, the University shall make a reasonable, good faith effort to provide each faculty member with suitable office space, network-compatible computer and related items, access to copying services, office and classroom supplies, library resources, etc.

The university will make a good faith effort to respond in a timely manner to reasonable requests from faculty member for measures to secure hazardous materials.

**WRIGHT STATE UNIVERSITY
FACULTY SENATE MINUTES
April 4, 2005
2:45 p.m., E156 Student Union**

Minutes reviewed by University Faculty President Drew Pringle and University Registrar, Dave Sauter. Prepared by the Office of the Registrar.

I. Call to Order

Bartlett-Blair, D.; Chamberlain, Ava; David, Donald; Duke, Janice; Endres, Carole; Coleman, Joe for Fichtenbaum, Rudy; Finegan, Coleen; Foy, Brent; Gillig, Paulette; Klykylo, William; Kozlowski, Greg; Walbroehl, Gordon for Lauf, Peter; Markus, Michael; McNutt, Mindy; Menart, James; Meyer, Cheryl; Nagy, Allen; Perkel, Manley; Reynolds, David; Rizki, Mateen; Rucker, Mary; Seitz, David; Self, Eileen; Tarpey, Thaddeus; Taylor, Nancy; Traynor, Tom; Vermeersch, Patricia

Faculty President – Pringle, Drew; Faculty President Elect – Sayer, Jim; President (Ex-officio/non-voting) Goldenberg, Kim; Provost (Ex-officio/non-voting) –Hopkins, David; Parliamentarian (Ex-officio/non-voting) - Sav, Tom; Secretary (Ex-officio/non-voting) - Sauter, Dave

II. Approval of Minutes for March 7, 2005

<http://www.wright.edu/admin/senate/senmin/documents/Mar05SenMin.pdf>

Motion approved with editorial corrections: last bullet, state budget, add “a modest increase” and “though budget is flat.”

III. Report of the University President and Chief Academic Officer

• President Goldenberg

- International Friendship Affair provides multicultural education with community involvement. This year will focus on unique legends from each country’s historical, mythical and traditional past on April 9 from 1 to 6 p.m.
- International Award was presented to Julian Gomez-Cambronero, Professor of Neuroscience, Cell Biology and Physiology. The Sambrado Award recognized his global leadership in leukemia research.
- Model United Nations team of students won top honors for the 26th year under the leadership of Donna Schlagheck, Professor, and Chair; and, Laura Luehrmann, Associate Professor of Political Science.
- National Award to Deborah Loewer, alum of Science and Math, is being considered by the American Association of State Colleges and Universities. She is an admiral in the U.S. Navy and has directed the White House operations room.
- Arts Gala 2005, showcasing hundreds of students, is the regions best event for the fine and performing arts with over 500 attendees. Dean Mary Ellen

- Mazey, chairs Linda Caron, Herb Dregalla and Stu McDowell and their outstanding faculty and staff have made this wonderful event possible.
- Nobel Laureate Paul Lauterbur will present the challenges he faced in introducing Magnetic Resonance Imaging at the Verandani annual lecture at Fred A White Center on April 7 at 3:15 in Room 171.
 - State Budget The Ohio House of Representatives is working on the biennial budget and should report by mid April for further Senate consideration. In our extensive meetings with House leadership and legislators we advocated for no cuts to higher education and a _% sales tax. However, this could change in coming weeks.
 - Provost Hopkins
 - The administration has approved new policies, procedures and guidelines for Distance Education Programs, revised procedures and guidelines for major programs, preparing major programs, minor programs, certificate programs and guidelines for preparing changes in existing programs.
 - North Central Association Self-Study, with Dr. Lillie Howard as Coordinator, is on schedule, enabling us to look back on the last decade and most importantly look toward our future. Our primary goals are to demonstrate that we meet and exceed the NCA criteria, and to inform, promote and advance our Strategic Plan. A draft document will be ready for campus review in the Fall. We will kick off the third year of implementing the Strategic Plan with a retreat of the Strategic Planning Committee in August. The NCA self-study will inform our planning process for 2006-2007. May 25 is the next SPC meeting where accomplishments for 2004-2005 will be reviewed. “On the Horizon - Building Our Future - Strategic Plan 2003-2008” has been produced and is a compilation of the accomplishments in regard to the first year of implementing our Strategic Plan. It will not be produced in hard copy for the future, but year to year accomplishments and indicators of success can be accessed through the website of the Strategic Plan.

IV. Report of the Senate Executive Committee

- Completed work on Faculty Constitution, after eleven meetings, also based on Quadrennial Review Committee
- Charged Student Affairs Committee to look at late registration issue, and SAC is conducting a campus survey.

V. Written Committee Reports and Attendance (Attachment A)

- A. Faculty Budget Priority Committee: Drew Pringle (no report)
- B. Non-Bargaining Unit Faculty Affairs Committee: Carole Endres (no report)
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav (see agenda under New Business)
- D. Buildings & Grounds Committee: Shelley Jagow (no report)
- E. Information Technology Committee: Maggie Veres (no report)
- F. Student Affairs Committee: Rick Wantz (no report)
- G. Student Petitions Committee: KT Mechlin (no report)

VI. Councils

- A. Athletics Council – David Reynolds
Materials were distributed. Noted that the guidelines for 5th year scholarships for student athletes are being reviewed to include other majors that might require, licensure such as teachers or accountancy majors.

VII. Old Business

- A. Ohio Senate Bill 24 Resolution – Drew Pringle (Attachment B)
Resolution read and unanimously approved.
Resolution and adoption will be forwarded to appropriate offices and individuals.

Items B-R taken together as program changes, collectively approved

- B. COLA Program Change: B.A. International Studies
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baintnal.pdf>
- C. COLA Program Change: B.A. English: Emphasis in Professional Writing
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/baengpro.pdf>
- D. COSM Program Change: B.S. in Mathematics – Pure Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthpur.pdf>
- E. COSM Program Change: B.S. in Mathematics – Computing Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthcom.pdf>
- F. COSM Program Change: B.S. in Mathematics – Applied Math Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthapp.pdf>
- G. COSM Program Change: B.S. in Mathematics – Statistics Concentration
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bsmthsta.pdf>
- H. COSM Program Change: B.A. in Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bamth.pdf>
- I. COSM Program Change: Dual Degree in Mathematics (B.S.)
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbsmth.pdf>
- J. COSM Program Change: Dual Degree in Mathematics (B.A.)
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/dbamth.pdf>
- K. COSM Program Change: Minor in Mathematics
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/minormth.pdf>
- L. COSM Program Change: B.S. Life Science
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifesc.pdf>
- M. COSM Program Change: B.S. Life Science/Chemistry
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/bslifech.pdf>
- N. COSM Program Change: B.A. Life Science
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/balifesc.pdf>
- O. COLA New Program: Minor in Comparative Literature
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/complit.pdf>
- P. COLA New Program: Certificate in Technical and Professional Writing
<http://www.wright.edu/%7Etom.sav/ucapc/0005/minutes/tpwrite.pdf>
- Q. COLA Program Termination: Certificate in Professional Writing
- R. COLA Program Termination: Certificate in Technical Writing
- S. New Academic Policy: Procedures and Guidelines for Deactivation, Reactivation, and Termination of Programs
<http://www.wright.edu/%7Etom.sav/ucapc/newguide/terminate.pdf>

Motion to approve. The Ohio Board of Regents has been looking into institutional programs that remain reported on the books but have not offered degrees over an extended period of time. Ongoing discussions have been moving towards the implementation of a procedure that would have institutions on a regular basis indicate what programs are being deactivated, reactivated or terminated. Senator questioned if reporting it on a website is considered official deactivation of the program or as long as it is reported somewhere on the website is good enough? Any one of those activities should go through the regular curriculum process of department and college level up to the university Undergraduate Curriculum and Academic Policy Committee and then to the Faculty Senate. Item #10 was added after conversations with Dr. Howard in response to OBR issue of savings from terminating programs. Motion approved.

VIII. New Business

A. Faculty Constitution* – Drew Pringle

<http://www.wright.edu/admin/senate/senage/documents/NewFacConst4-4-05.pdf>

*A hard copy of both the current and proposed Faculty Constitutions was provided at the meeting.

The current Constitution is available online at:

<http://www.wright.edu/academics/fhandbook/constitution.html>

Senate President Pringle shared that this was really a re-write of the Faculty Constitution. Refer to the “Major Changes in the Constitution April 4, 2005” handout distributed at the meeting. Highlights included:

- Eliminate General Faculty meeting, with ability to reverse Faculty Senate decisions via a prescribed process
- Eliminates term limits for senators
- Reduce Faculty Senate meetings from nine to eight
- Create Graduate Curriculum and Academic Policy Committee
- Creates Research Councils
- Changes Secretary from Registrar to Faculty Office Senior Administrative Assistant
- Changes elections from Registrar to Faculty Office Senior Administrative Assistant
- Changes order of business, moving Old and New Business closer to beginning of meeting
- Utilizes Faculty Affairs Committee to deal with issues relating to non-bargaining unit faculty
- Clarifies how UCAPC will provide UGEC and WAC appointments

Other changes are within the document. Comparing the current and proposed Constitutions will provide the reader with what has been changed.

Motion to approve and second to Old Business.

Questions and Comments:

- Comparing line 59 of the new one to the current; suggested that president and provost not be named in the Constitution, since they hold faculty rank as per the Constitution, they will be members of the faculty.
- Line 88, regarding final authority for defining fully-affiliated faculty resides with WSU President. This needs clarification, perhaps if the WSU President is the final arbiter on criteria that should be stated.
- Comparing Standing Committees, line 515, Budget Priority Committee; comment that the Committee seems not as effective as it could be, and that having the chairs of other committees may not be enough for faculty to make recommendations on what's happening to the budget. Instead, need a committee of interest and expertise related to budget issues whereas current Budget Priority Committee may consist of chairs of other committees who have interest in curricular matters.
- Line 210, regarding special meetings of the "university faculty" should be added. Placement of this issue might be in editing a separate paragraph.
- Senate President Pringle commented that there still needs to be a quorum at the next meeting, two-thirds of the majority of the present voting members. There still needs to be a quorum and the standard quorum that we currently have of 100 and would all be based upon that.
- Line 488, questioned "The Faculty Affairs Committee for lectures, instructors, clinical instructors, visiting faculty and chairs shall prepare and recommend action and policy to the Faculty Senate on all matters dealing with those faculty". Is it viable to include "chairs" if the Faculty Affairs Committee is going to make decisions relating to matters dealing with chairs but the university regards chairs as administrators? There could be some conflict. Senate President Pringle commented that this reference might not need to be listed.
- Line 553, add statement regarding other administrator committees could be appointed by the Senate Executive Committee. Line 547, add similar statement under C.
- Page 10, items F and G, extensive description of WAC and the UGEC, question regarding level of specificity in a Constitution is out of place. Perhaps move to UCAPC, as it was provided by Dr. Rickert, was that this section be reviewed for general intent, leaving specifics to reside elsewhere. Dr. Sav shared there is no UCAPC document per se. There is a WAC document and a UGEC document which is approved by the Faculty Senate and General Faculty. They are separate from the Constitution and they are not very specific in terms of charges or how members or chairs are appointed. It has been on an ad hoc basis for the last several years. He suggested to the Quadrennial Review Committee that the opportunity exists to clarify appointments regarding membership and appointment procedures. Question was raised as to where the detailed information could be found? Senator shared that it should remain, as nothing is more important than curricular matters, and that faculty can quickly find the clarity of curricular matters, in one document
- Line 488, regarding adding "clinical assistant professors" to the list.
- Line 149 regarding "simple majority" which is defined as "half plus one" vs. "more than half." Recommend "majority" vs. simple majority.
- Line 128, Faculty President, and line 166, faculty senators...lines conflict since Faculty President does sit on Senate.

- Line 301, faculty senator replacement who cannot vote on issues, but can make motions. Is it desirable to not make motions since they cannot vote.
- Line 351, UCAPC, line 357, corrected to “Policy” not policies.

Provost Hopkins shared his thanks to the Committee. This is on the Council of Deans agenda for review and possible feedback to Senate.

Senate President Pringle shared that he hopes each senator will review current and proposed Constitution very carefully, to read with fresh eyes. Committee will be receiving feedback and that fresh view and outlook on all of this. They welcome communications from anyone. We anticipate that voting on this will be done electronically on a secured site. Senators will be able to review the Constitution and Summary as often as possible, including comments, with voting occurring only once.

Dr. Thomas, Vice President for Research and Dean, commented that no input on proposed constitution has been received by Graduate Council and will be considered at Graduate Council meeting on April 25.

Approved to move to old business.

B. Faculty Rights and Responsibilities Policy – Carole Endres (Attachment C)

Motion to move to Old Business moved and seconded. Following discussion this was approved to move to Old Business.

Question re: section on Grades. Some of the wording seems left out of the Collective Bargaining Unit agreement; also, since Collective Bargaining agreement is under discussion, waiting for the Agreement might be prudent. Senator Endres response is that contract is more global, whereas policy is specific thus eliminating the nuances of the language. Senator shared that he is concerned about how broad the grade change language of the document is. Senator echoed this comments, encouraging the idea of faculty oversight of grade changes. The review by faculty safeguards the process. Senator remains concerned about the Collective Bargaining Unit Agreement in June. If there was conflict or changes we could modify or amend it later on.

Senator shared that on COSM Petitions Committee they have occasions where “no grade” is submitted. Apparently this is a problem that occurs quite regularly. This is just in light of the discussion a few minutes ago about changing grades. What if a grade is not submitted at all for a student? Should there be something that says grades must be submitted for each student? Drew Pringle stated that the intent of 37 was “Faculty shall turn in course grades to their departments in time to meet the Registrar’s public...” I’m assuming that meant all of the grades for all of the students. Obviously in some cases, maybe it isn’t. Internal procedures would be to have everything turned in by whatever date is the Registrar’s published deadline. If this is not happening then it seems to be more of a department issue or problem in terms of why it is not happening.

Senator felt the “beginning of the course” was nebulous, recommending “the first session” but at issue is whether this recommended phrase is generic enough. Senator suggested that “by the end of the first week of class” might be in the language.

Senator also shared that nothing is mentioned concerning final exam period, that final exam should be during the final exam week. Office hours, “face to face” meetings should be priority interaction vs. email and other, “E-mail voicemail and other types of electronic communication may supplement regular office hours but may not be used to replace opportunities for face to face meetings.” Senator commented that while face to face is ideal for traditional instruction, for distance learning this may not be the case.

Policy excludes faculty from SOM and SOPP. Senator asked what policies would not apply to those two schools. Comment from Senator and Senate President Pringle shared that since SOM and SOPP have their own internal documents as we have begun to develop these for the non-bargaining unit, they are choosing to follow their own by-laws rather than to be involved in the development of these. Senator commented that he wishes to know that those schools have mechanisms in place, before voting to exclude them in the process. Senator will email both representatives in order to verify that the issues are covered within their schools’ policies.

- C. CEHS Program Change: Early Childhood Education Licensure Program – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/earlych.pdf>
Motion to move to Old Business approved and seconded and approved
- D. COLA Program Change: B.A. Acting: Musical Theatre – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/thactmus.pdf>
Motion to move to Old Business approved and seconded and approved

**Items E - N motioned to take as a group and moved to Old Business.
Moved and seconded. Approved.**

- E. B.S. in Physics – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phybs.pdf>
- F. B.S. Dual Major in Physics and Math – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phymthbs.pdf>
- G. B.S. in Physics: Geology Option – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phygeobs.pdf>
- H. B.S. in Physics: Computing Option – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phycombs.pdf>
- I. B.S. in Physics: Biology Option – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phybiobs.pdf>
- J. B.A. in Physics – Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phyba.pdf>
- K. B.A. in Physics: Physics Licensure Program - Tom Sav
<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phylicba.pdf>
- L. B.A. in Physics: Physical Sciences Licensure Program - Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/physciba.pdf>

M. B.A. in Physics: Life Sciences/Physics Licensure Program – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phylfba.pdf>

N. B.A. in Physics: Earth Sciences/Physics Licensure Program – Tom Sav

<http://www.wright.edu/~tom.sav/ucapc/0005/fsreport/phyerhba.pdf>

IX. Adjournment – Adjourned at 4:05 PM

- A. Nominations for Faculty President-Elect (2006-07) are currently being accepted through Friday, April 15, 2005. Qualifications for the office of Faculty President are stated in the Faculty Constitution located at:
<http://www.wright.edu/academics/fhandbook/constitution.html>

The following is applicable via Provost Memorandum No. 82-3, May 1, 1982.

“The President of the Faculty shall have a two course, or two-third, reduction in his or her full-time teaching load during the Fall, Winter, and Spring Quarters of his or her term of office. The President Elect of the Faculty shall have a one course, or one-third, reduction in his or her full-time teaching load for the Spring Quarter of his or her term of office.”

- B. Any curriculum or academic policy proposals that require approval this academic year must be submitted to the UCAPC by March 31 at 12:00 noon. Pending approval by the UCAPC, the Faculty Senate will consider it as New Business at its May 2 meeting and act on it as Old Business at its June 6 meeting.
- C. Next Faculty Senate: May 2, 2005, 2:45 p.m., E156 Student Union
- D. Next General Faculty Meeting: May 17, 2005, E163 Student Union